



Dear Parent or Legal Guardian:

As a non-resident of Trigg County, thank you for choosing to apply to Trigg County Schools. Nonresident students will only be enrolled when they can be assigned to classes where the enrollment is below the allowable maximum. In order for your child(ren) to be considered for "nonresident student status" you must complete the "Nonresident Student Transfer/Registration Form" and submit the following documents for each student requesting enrollment:

- Most recent report card or other academic information;
- Report of student's conduct (discipline report);
- Statement of student's attendance;
- Current IEP or 504 Plan (if applicable);
- Birth certificate; and
- Student's physical examination and immunization records

Missing or incomplete documents may deny or delay your child's ability to enroll in Trigg County Schools. Should you have any questions or need any assistance once your child's application is completed, please contact me at 270-522-6075.

Sincerely,

James R. Mangels  
Director of Student Services and Personnel  
Trigg County Schools

**Form to be used by NONRESIDENT students requesting admission.**

## NOTICE

- I understand that, if approved, this assignment will be granted for only one (1) school year and that any special transportation needed is the responsibility of the parent/guardian.

Date \_\_\_\_\_

Application	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date _____
Reason for Disapproval _____			
Parent/guardian Contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Present School Contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Requested School Contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Professional recommendation, if required _____			

Date \_\_\_\_\_

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